

**May 2016**

## **ACTION REQUIRED FOR NEW YORK CITY EARLY CHILDHOOD PROGRAMS**

Dear Director,

Recently the New York City Department of Health issued amendments to Article 47 of the New York City Health Code governing school-based early childhood programs.

**Some of these changes relate directly to school safety and security.**

Bedrock Intelligence has reviewed the amended sections and we believe that many schools and child care facilities will need to update current security protocols. Specifically, **significant requirements have been added** to maintenance of daily attendance including:

- **Logging** of arrival and departure times for each child
- **Keeping records** that show an attempt to contact parents of children who are unexpectedly absent within one hour of the scheduled arrival time
- Maintaining a log of these records for **audit** purposes

Additionally, the amendments will **require** that you:

- limit access to unauthorized individuals by **monitoring** building entrances and exits at all times during the school day
- **install panic bars on all exterior doors** to prevent a child from exiting while providing emergency access

To assist in the updating process, Bedrock Intelligence can provide you with a complete security audit of your facility that includes physical safety of your perimeter and premises, lockdown capability, and off-site evacuation. We will assist you in obtaining the materials and equipment needed to secure your school and provide estimates of cost and time. We also provide digital solutions for maintenance of daily attendance.

Bedrock Intelligence has practical and current experience working with early childhood centers in New York City. We have successfully assisted schools by evaluating both physical security of their buildings and risk management protocols. In each case we provide practical and cost effective recommendations including tools and training for faculty and staff.

If you have any questions, we would be pleased to speak with you or meet in person at your convenience. Please call us directly at **212-924-8900** - or email (below).

Sincerely,

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